

## ANNUAL REPORT 2012

### 2012.1. GENERAL OVERVIEW

As in the last two years the major concern of the Council was to secure Coehre as a financially stable and growing organization; an organization that contributes significantly to the realization of the international ambitions and profiles of its member institutions.

The overall objective remains to reinforce COEHRE as an active platform for member institutions and potential partners. The consortium is not yet a fully developed European organization with inclusive membership from all European countries, but it has a positive base upon which it could enlarge its (European) reach.

We continue to consider Coehre as an organization that

- Stimulates networking of higher education institutions in health and social care;
- Has impact on its membership by influencing the international dimension in teaching and learning, and research;
- Empowers collegiality and maintains a learning community to which international staff is attached;
- Offers expertise for professional development of teachers and exchange of good practice;
- Widens the perspective on the European dimension of health and social care education;
- Provokes innovation by enhancing student and staff exchange, providing new teaching and learning strategies and opportunities, establishing an intercultural exchange environment, and facilitating consultation and external advice;
- Fosters inter-professional cooperation by stimulating the development of educational models and methods, and exploring and bridging the borders of health care and social professions.

### 2012.2. A REVIEW OF 2012 – KEY ACHIEVEMENTS

The key activities in 2012 included:

- A successful Annual Conference, hosted in April 2012 by the University College of Northern Denmark in Aalborg.
- The 2013 Annual Conference, to be hosted Savonia University of Applied Sciences in Kuopio, Finland, has been thoroughly prepared, resulting in a challenging programme for staff and students.
- The deans' 2013 seminar will focus on strategic issues for policy development and management decisions, following a key note on using international/intercultural learning outcomes as a quality feature and benchmark in European education.
- The International coordinators meeting will focus on the new "Erasmus for All" programme and its potential for further development of COEHRE.
- Membership issues were discussed in all council meetings, resulting in
  - Successful action in collecting due membership fees
  - Modest grant options for members in serious financial constraints
  - Recruitment of new (trial) members for the consortium.



- Three Newsletters have been issued to improve communication between (potential) members and significant others.
- The COHEHRE Academy has successfully focused on four areas:
  - Exchange of students and staff
  - Joint courses in existing and new Intensive Programs
  - Project development and application for funding
  - Capacity building seminars.

### **2012.3. KEY ISSUES FOR COHEHRE TO ADDRESS IN 2013**

- Organizing a successful Annual Conference in Kuopio, Finland.
- Involving member institutions in workshops and seminars in between Annual Conferences.
- Developing strategies for international profiling and benchmarking.
- Inspiring innovation of teaching and learning in joint project activities of members in between the annual conferences.
- Reinforcing COHEHRE as an effective consortium for cooperation between members.
- Improving communication with member institutions and significant others.
- Preparing the next Annual Conference in Groningen, The Netherlands, 9-11 April 2014.
- Retaining existing and recruiting new members.

### **2012.4. AALBORG CONFERENCE EVALUATION**

The 2012 COHEHRE annual conference was held at University College of Northern Denmark, Aalborg on 18 - 20 April 2012. The conference was inspired by the European Year of Active Ageing and Solidarity between Generations and carried out under the theme "INNOVATIVE EDUCATION FOR ACTIVE AGEING"

The program contained 3 keynote speakers documenting different aspects of the theme, parallel - and poster presentations as well as educational workshops. There was a combined student program.

The conference evaluation was conducted in the end of the event by use of a SurveyMonkey survey sent to all 130 participants. 44 participants responded. 95, 5% of the respondents indicates that they found the conference well organized and were very satisfied with the content and the completion of the conference program. According to the evaluation the attendees found that the conference had relevance for their own work and networking. They also stated that the conference provided opportunities to share ideas on interdisciplinary education and institutional internationalization.

Comments have been made about International Coordinators workshop, Academy workshop and Deans meeting. There was a general satisfaction with this interactive form and the benefit of the workshops.

The student conference attracted more than 30 students. The program was carried out as an independent programme with group work, study visits and interaction between the conference and students program. At the end of the conference the students gave an interactive presentation of their share and suggestions for interdisciplinary corporation within health care among the elderly. Students expressed their satisfaction with the program and the conference was enthusiastic about the suggestions from the students.

## 2012.5. COEHRE ACADEMY

The COEHRE Academy is an initiative within the consortium established in Nijmegen in 2008. It aims to take an active role and acts as a platform that initiates, supports and coordinates different activities. It also aims to enhance international, interdisciplinary and interprofessional cooperation in health education programs. It supports professional development and capacity building within health education in and between the member institutions.



### 2012.5.1. PROFILE

The COEHRE Academy (CA) stimulates activities on three areas: mobility, capacity building, and curriculum development. In addition, the COEHRE Academy has played an active role in providing information sessions, consulting new projects and establishing new partnerships.

Activities of the CA have been announced to all COEHRE partners by mail, on the website and in the Newsletter. An updated portfolio is offered to all partners during the different workshops organized by the CA and at the annual conference Aalborg 2012. A presentation on the mission, aims and core activities of the CA has been developed and introduced to new partners and to participants of its different activities.

### 2012.5.2. THREE AREAS OF ACTIVITIES

#### *i. Mobility programmes: intensive programmes*

Five Intensive Program Applications have been handed in to the EU, in different National Agencies, by the CA: 1 new application and 4 renewals. All projects were approved. A sixth application is being prepared to be submitted in March 2013.

The different Intensive Programs are linked by

- Joint project meeting and capacity building activities;
- Similar outcomes: Goals and objectives are tuned between the courses;
- Same format: course organization, study materials, use of distance learning preparatory module;
- Same lay-out study guide, tutor manual, logo;
- Joined partnership. Some partners are in three or four programs;
- Same strategy on dissemination during the annual conferences;
- All material is available on the COEHRE website;
- Same standardized 'on-line' evaluation tool.

Results on the impact of the interdisciplinary programs will be analyzed in a further stage. In all applications active COEHRE partners participate together with other institutions are invited to join these new mobility programs. Involvement of non-Coehre members is necessary to enhance the diversity of the program and also to have more partnerships in East- and South European countries. All partners have been introduced to COEHRE and the COEHRE Academy. In one program, a cooperation with the University of Connecticut, USA, has been established and

students and staff join the European Program.



The present IP's are the following:

- ICHCI-1 Health in a changing world (Gent, Belgium)  
*Renewal*
- ICHCI-2 Enabling Client Responsibility in health care (Setúbal, Portugal)  
*Renewal*
- ICHCI-3 Inter-professional Course on Poverty and Social Exclusion (Helsinki, Finland)  
*Renewal*
- ICHCI-4 Interdisciplinary program on Community Mental health care (Nijmegen, The Netherlands)  
*Renewal*
- ICHCI-5 Active Ageing (Rotterdam, Netherlands)  
- *new application in march 2012 and approved*  
- *first edition to be implemented March 2013*
- ICHCI-6 Oliveira de Azeméis, Portugal  
*New application being preped to be submitted in March 2013*

The CA actively supports COHEHRE members seeking to develop new projects. The Academy has supported the current applications by consulting at the preparatory meeting and coaching the writing of the LLP applications.

Beside the IP's in the network of the 'ICHCI' courses, we supported two IP's between partner institutions:

- Living Ageing: Better Living: Quality of Life facing degenerative diseases and end-of-life. (Ghent, Belgium)
- Gerontotechnology. (Rotterdam, The Netherlands).

All information on the Intensive Programs of COHEHRE is available on the website.

## ii. *Capacity building: seminars and project meetings*

During 2012, the CA organized and implemented 2 different capacity building seminars:

### **October 2012: Preparatory Meeting for the ICHCI intensive programmes Oliveira de Azemeis, Portugal.**

This was a 3 day joint meeting with representatives of all partner institutions of the 5 intensive programs which are approved and running in 2012.

Besides the parallel preparatory meeting, a joint capacity building program for teachers and course coordinators was organized. Approximately 50 staff members participated, as well as 4 faculty members of the hosting institution, who also followed the study day. The aim of the capacity building activity was to share good practices in terms of teaching/learning strategies used in the different ICHCI programs, specifically the use of the critical movie.

Initially each ICHCI team presented their own course using a pre-organized common strategy named "Pecha Kucha". This was an extremely important moment where the specificities of each course were highlighted, as well as the common characteristics. After this presentation, a short talk was given about the critical movie, and its potential as a learning tool in an international, intercultural and inter disciplinary environment. Discussion of its advantages and potential was held with the audience.

**December 2012: Experiencing Health Care in a poor resource country –  
Preparing, coaching and supervising Students,  
Nijmegen, Netherlands.**

During two days, early in December, a group of 15 members of staff from a variety of institutions, participated actively in this seminar, giving a very positive feedback evaluation at the end. The group shared their own experience and discussed it with the speakers, in a very interactive way. A second seminar was immediately suggested to continue the work started as this initiative responds to felt needs of the institutions. A second seminar is being planned for the autumn 2013, possibly in Oslo.

*iii. Curriculum development*

Five COHEHRE partners continue to work on the development of a project on curriculum development. The present European economic situation has impacted in the development of this project, however, the aim is still to develop a joint curriculum to facilitate international exchange and cooperation. The application to the European commission is planned under the new program Erasmus for All.

2012.5.3. BUDGET

The Council of COHEHRE defined a particular budget for the COHEHRE Academy. This allowed the CA to organize the seminars and to develop and coach new projects of members. The project meeting in October was mainly funded by the participating projects. The budget of the Academy strictly follows the guidelines of the Council.

2012.5.4. OPEN MEETING DURING THE CONFERENCE

During the annual conference in Aalborg there was an open meeting to discuss the developments of the CA activities. About 30 participants discussed the planned actions for the coming years. This annual meeting gains increased importance to understand the needs of the partners, allowing the task force to promote activities, which respond to these needs.

2012.5.5. PUBLICATION

COHEHRE Academy encourages and assists the teaching staff of the member universities in cross- cultural research endeavors and publications. As a result of this objective, the first two articles were published in 2012 in two respective American journals in nursing.

The authors of the publications work under the COHEHRE academy umbrella and are the members of the "European Curriculum in Cultural Care" group that worked in 1994 – 1999.

The pre-conference workshop “Putting Culture in the Curriculum” held in Tallinn in 1999 led to the establishment of the DATIC group. The COHEHRE Academy invited three trainers to conduct two seminars and workshops under the concept of staff capacity building in cultural competence. The first seminar was organized in autumn 2011 in Bruges, Belgium. The next DATIC seminar will take place in Istanbul, Turkey in Autumn 2013.

The first two of the four articles from this work are:

- Muir N, de Vlieger L & Koskinen L. 2012. Reflections on the Group Processes of a European Intercultural Nurse Education Project. *Nurse Educator* 37 (2) 52 – 53.
- Koskinen L, Taylor Kelly H, Bergknut E, Lundberg P, Muir N, Olt H, Richardson E, Sairanen R & De Vlieger L. European Higher Health Care Education Curriculum: Development of a Cultural Framework. 2012. *Journal of Transcultural Nursing* XX(X) 1-7, In Press.

The article ‘Care of the Elderly from an International and Multiprofessional. Web-based learning.’ has been published in the *Journal of Allied Health* Vol. 40, Number 4, winter 2011, pp.206-211. This article has been written by colleagues of different Cohehre membership partner universities: Elisabet Montonen, RN, RM, MNsc; Daga Joakimson, RN, MNsc; Candan Ozturk, RN, MSc, PhD; Adinda Lichtendahl, RN, MSCh; Cecilia Henning, PhD

Another publication is being prepared based on the joint evaluation of the ICHCI projects, that took place during 2012. More information about this will be available soon.

## 2012.6. FINANCIAL REPORT 2012

### 2012.6.1. FINANCIAL REPORT

The year 2012 closes with a positive result of € 22.579,61 .

<b>REVENUES</b>	
Membership fees	57.100,00
Conference fees 2012 Aalborg	47.839,30
Income Coehre Academy activities	7.147,00
Interest	190,30
Other	5.715,24
Recuperation write-off debtors	1.090,00
<b>TOTAL REVENUES</b>	<b>119.081,84</b>
<b>EXPENDITURES</b>	
<b>ADMINISTRATION AND ORGANISATION COSTS</b>	26.823,14
Administrative office & Marketing costs	26.048,54
Updating website	243,60
Marketing & PR costs	531,00
<b>COEHRE ACADEMY</b>	6.767,60
<b>CONFERENCE COSTS</b>	41.062,56
Conference 2012 Aalborg	41.062,56
<b>REPRESENTATION COSTS COEHRE</b>	132,00
<b>PROJECT MEETINGS</b>	7.311,03
Project Meetings	7.311,03
<b>TRAVEL / ACCOMODATION</b>	8.965,20
Council (2x/year)	8.838,04
Project leaders	113,61
Audit	13,55
<b>OTHER EXPENSES</b>	35,70
Bank costs	35,70
<b>WRITE-OFF OPEN DEBTORS</b>	5.405,00
<b>TOTAL EXPENDITURES</b>	<b>96.502,23</b>
<b>RESULT 2012</b>	<b>22.579,61</b>

## 2012.6.2. BALANCE SHEET

The positive result 2012 of € 22.579,61 brought the consortium reserve per 31.12.2012 to € 51.497,48.

<b>BALANCE SHEET 31.12.2012</b>				
		<b>31.12.2011</b>	<b>31.12.2012</b>	
<b>ASSETS</b>				
<b>Accounts receivable</b>				
Debtors		34.570,32		12.830,47
<b>Cash funds</b>				
Record Bank		18.182,45		63.966,81
Cash		240,18		403,58
<b>TOTAL</b>		<b>52.992,95</b>		<b>77.200,86</b>

		<b>31.12.2011</b>	<b>31.12.2012</b>	
<b>LIABILITIES</b>				
Payments in advance				
		0,00		0,00
Credit notes to make				
		0,00		0,00
<b>Consortium reserve</b>				
General reserve	36.187,15		28.917,87	
Result	-7.269,28		22.579,61	
		28.917,87		51.497,48
<b>Accounts payable</b>				
Creditors	5.075,08		888,70	
Invoice to receive (adm. off.)	19.000,00		24.814,68	
		24.075,08		25.703,38
<b>TOTAL</b>		<b>52.992,95</b>		<b>77.200,86</b>

## 2012.7. MEMBERSHIP STATUS

In 2012 COHEHRE had 36 full members and 2 trial members for one year. The council hopes that the trial members will decide to stay full member after the trial year.

The General Assembly in Aalborg approved:

- Bergen University College, Bergen, Norway
  - Laurea University of Applied Sciences, Vantaa, Finland
  - University of West-Scotland, Hamilton, Scotland
- as full members after a year of trial membership.

Brighton University decided to withdraw as COHEHRE member in 2012.

Following institutions applied for COEHRE membership in 2012:

- College of Health Studies in Cuprija, Cuprija, Serbia
- University College of South Denmark, Esbjerg, Denmark

The General Assembly in Kuopio 2013 will vote for acceptance of membership for these institutions as well as for other institutions that might apply in 2013 before the conference.

## 2012.8. OFFICE REPORT

Main tasks completed in 2012 are:

- Payment of the incoming invoices
- Ongoing follow-up of the accounts
- Chasing payments in arrears
- Preparation of the year-end reporting  
(balance and final accounts information for the audit and the annual report)
- Keep membership records accurate and up-to-date
- Communication with the members  
(send information to interested members, update membership list, invoicing membership fee, send reminders to non-paying members)
- Organisation of the annual conference  
(together with the responsible Council member and the local organising committee)
- Organisation of the autumn seminar in Nijmegen, December 2012
- Organising and attending the different Council meetings and General Assembly
- Updating website  
(Seminars, Project Meetings, ICHCI, Newsletter, News)
- Creating newsletters
- Creating a mailing list containing institutions that might have an interest in joining Coehre and provide them with information concerning the organisation.

## 2012.9. COUNCIL MEMBERS ACTIVITIES

### 2012.9.1. COUNCIL COMPOSITION AND DISTRIBUTION OF TASKS

The Council operated as a team throughout the year, but agreed about specific tasks and responsibilities, as summarized in the following table:

	POSITION	SPECIFIC TASKS
Cor Segeren	President	<ul style="list-style-type: none"> <li>• Strategic leadership</li> <li>• Partnership and alliances</li> </ul>
Jennifer Lewis-Smith	Vice-President Secretary	<ul style="list-style-type: none"> <li>• Record monitoring</li> <li>• Membership</li> </ul>
Filip Dejonckheere	Treasurer COEHRE Academy	<ul style="list-style-type: none"> <li>• Financial management</li> <li>• COEHRE Academy, including quality enhancement of COEHRE activities</li> </ul>
Madalena da Silva	Conference COEHRE Academy	<ul style="list-style-type: none"> <li>• Annual conference, in particular the staff program</li> <li>• COEHRE Academy, including quality enhancement of COEHRE activities</li> </ul>
Charlotte Kristensen	Student Conference Clearing House	<ul style="list-style-type: none"> <li>• Annual conference, in particular the student program and international</li> </ul>

		coordinators meeting • Clearing house
Liisa Koskinen	Conference	• Annual conference, in particular the abstract review process as well as the organization of the parallel sessions and poster presentations
Isabelle Delarivière	Coehre office manager	• COEHRE administration • Day to day running of the office • Conference support • Communication

## 2012.9.2. TREASURER ACTIVITIES

The financial audit took place in March 2012.

## 2012.10. COUNCIL MEETINGS

### 2012.10.1. 9 JANUARY 2012, GHENT, BELGIUM

Key debates:

- Conference 2012 – Aalborg, Denmark
- Conference 2013 and 2014
- Budget 2012 and 2013
- COEHRE Academy
- Membership issues

### 2012.10.2. 17 APRIL 2012, AALBORG, DENMARK

Key debates:

- Future conferences
- Nominations for elections
- Conference
- Membership issues

### 2012.10.3. 13 JUNE 2011, GHENT, BELGIUM

Key debates:

- Approval minutes Council Meeting and General Assembly Aalborg
- Evaluation COEHRE conference 2012 – Aalborg, Denmark
- Discussing Evaluation Form conference 2012
- Conference 2013 Kuopio, Finland
- Membership issues
- Academy planning

## 2012.11. AUDITORS REPORT

Reflecting on the remarks previously made in last year's audit:

- COEHRE has successfully cut down costs on travel and accommodation for the council, staying within the budgetary agreements.
- With the use of the Spider Phone, 3 phone conference council meetings have been organized in the past year reducing the council costs considerably.

- Conference Guidelines have been drafted. This will guarantee the quality of the Conference and the fact that money can only be transferred into a valid university account.

2012 closed with a positive result as Membership Fees and other invoices in arrears have now been settled. The accounts are now healthy. COEHRE will need to ensure not to make too much profit as it is a non-profit organization. However, this year is exceptional as all the money that was still due, has now been paid off.

In order to avoid confusion, it was advised to foresee a separate column for IP-income and expenses within the COEHRE accounting or even start a total separate bookkeeping as the IP is steadily growing. This way it will be clear that IP's are not funded by the Academy.

## **2012.12. NOMINATING COMMITTEE**

In the beginning of the year 2012 the Nominating Committee was looking for candidates for two Council members.

An E-mail was sent out to member institutions on 14<sup>th</sup> February 2012 asking them to propose candidates for the two open vacancies. A reminder email was sent out as well on the 19<sup>th</sup> March 2012.

By the deadline there were four candidates for the two Council positions. The election process in Aalborg was quite exciting, but the Nominating Committee wanted to have more candidates than open vacancies for the members to choose from. One of the Council members has to be a Belgian nationality and Filip Dejonckheere from Arteveldehogeschool Ghent was re-elected for the Council. Charlotte Kristensen from Metropolitan University College was also re-elected for a Council for the second term.

Aija Ahokas from Helsinki Metropolia UAS was elected for a third term, and Hein van der Hulst from Hogeschool van Arnhem en Nijmegen for the second term to the Nominating Committee. Mimi Gry Sandal was elected as a third member for the Nominating Committee.

At the end of year 2012 the Nominating Committee did not have any candidates for the General Assembly in Kuopio in 2013, and our intention was to start preparing the election procedure after the New Year and after the Council meeting in January 2013. There is a need for one candidate for the Council.

The Nominating Committee  
Aija Ahokas, Hein van der Hulst, Mimi Gry Sandal