



Minutes

Date **2010-05-25**
Pages **4 (included this page)**

Present **Artevelde University College Ghent (Belgium), University College of Northern Denmark (Denmark), Metropolitan University College (Denmark), University College Sealand (Denmark), Tallinn Health Care College (Estonia), Diaconia University of Applied Sciences (Finland), Helsinki Metropolia University of Applied Sciences (Finland), Mikkeli University of Applied Sciences (Finland), Oulu University of Applied Sciences (Finland), Savonia University of Applied Sciences (Finland), Seinäjoki University of Applied Sciences (Finland), Turku University of Applied Sciences (Finland), Semmelweis University (Hungary), Oslo University College (Norway), Hanzehogeschool Groningen (The Netherlands), Hogeschool van Arnhem en Nijmegen (The Netherlands), Instituto Politécnico de Setúbal (Portugal), Portuguese Red Cross Health School (Portugal), College of Nursing in Celje (Slovenia), Karolinska Institute (Sweden), Uppsala University (Sweden), University of Brighton (U.K.), University of Derby (U.K.).**

Cor Segeren, Madalena Gomes da Silva, Filip Dejonckheere, Jennifer Lewis-Smith, Charlotte Kristensen, Benedicte Desmedt.

Subject **General Assembly
14th April 2011
Lisbon – Portugal**

Agenda

Attendance

1. Apologies
2. Quorum achieved or not

Matters arising

3. Approval of agenda and time table of the General Assembly
4. Approval of minutes from last year

Reports

5. Annual report 2010 (including the financial status and audit report)
6. Feedback from deans meeting and international coordinators meeting

Activities

7. COHEHRE Academy
8. Conference date and venue for the coming year
9. Alliances

Proposal – voting decisions

10. New members
 11. Proposal for budget 2011 (including membership fees for 2011 and 2012)
 12. Elections
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Attendance

1. Apologies

No apologies were received.

2. Quorum achieved or not

The General Assembly achieved a quorum. 22 member institutions out of 33 are represented. Half the membership plus one is what is required.

Matters arising

3. Approval of agenda and time table of the General Assembly

The agenda and the time table for the General Assembly are accepted.

4. Approval of minutes from last year

The General Assembly approves the minutes of the General Assembly in Oulu 2010. The minutes were confirmed and accepted without further amendment.

Reports

5. Annual report 2010 (including financial status and auditing report)

Financial Report – expenses for Council meetings were higher than anticipated. This is due to travel costs rising. Meetings are held in Ghent usually meaning that only four Council members have to travel long distances. This year the Council meeting at the time of the conference is now allocated to the Council meeting budget instead of the conference budget which makes the cost appear higher.

Correction: DATIC Group have two articles in press and potentially two more for publication.

The Annual Report was accepted and adopted.

6. Feedback from deans meeting and international coordinators meeting

Deans meeting

This has been well attended 7 deans last year, 13 this year. Useful discussions have been made. A task force has been appointed to prepare discussions for future meetings.

Activities

7. COEHRE Academy

The academy has three pillars

- Student mobility

Two new intensive programmes and one renewed have been accepted for European funding. Other projects have emerged from COEHRE partners which are running and the emergence of a potential new Intensive Programme is being discussed on 'Ageing and diversity'

- Capacity building

Last year a workshop on writing applications has been organised. This workshop occurred concurrently with a Deans meeting. In the Autumn a further seminar took place.

- Curriculum Development

Two different projects are being worked on. This involves a different type of commitment and workload.

8. Conference date and venue for the coming year

We have tried as a council to plan one year to eighteen months ahead. We have decided to plan further ahead in future and dates for future conferences are proposed.

- 18 – 20 April 2012 Aalborg, Denmark
- 24-26 April 2013 Banja Luka, Bosnia and Herzegovina
- 9-11 April 2014 Groningen, The Netherlands

9. Alliances

EASPD is a new organization for partnership. This is an organization which will bring links between education and a wide range of service providers. EASPD have been invited to participate in COEHRE conferences and COEHRE can participate in EASPD at a member price.

At the Deans meeting it was suggested that we should make an inventory of other agencies with which we should form alliances in the future.

Proposals – voting decisions

10. New members

Applications for full membership have been received from:

- College of Nursing in Celje, Celje, Slovenia
- Pan-European APEIRON University, Banja Luka, Bosnia and Herzegovina
- Satakunta University of Applied Sciences, Pori, Finland
- Zuyd University of Applied Sciences, Heerlen, The Netherlands (Re-applying for membership)

Trial membership has been requested from:

- Laurea University of Applied Sciences, Vantaa, Finland
- PHL University College, Hasselt, Belgium

Medizinische Berufsfachschule Bad Elster has withdrawn from COEHRE.

Three members have not paid fees for last three years and will be asked to leave the organization.

- Institut de Formation en Kinésithérapie du CHU de Grenoble, Grenoble, France
- T.E.I. of Athens, Athens, Greece
- Bournemouth University, Bournemouth, U.K.

Voting: Approval

11. Proposal for budget 2011 (including membership fees for 2011 and 2012)

Cor explained the rationale for the new budget which is proposed and the membership fees set. The majority of the voters approved this.

Cost of maintaining the COEHRE Office – costs are rising and new management arrangements at Arteveldehogeschool has meant we need to renegotiate the terms of our agreement. This will mean the costs will rise. The exact fee has not yet been determined however extra funds have been set aside to cover this increase.

Website – € 2.500,- has been set aside to complete the development of this prior to the summer vacation.

The membership fee for this year 2011 will be € 1.150,- for full membership (Low income countries € 700,-, Trial membership € 200,-).

23 voted for - no objections

In 2012 the membership fee would need to rise to € 1.400,- (Low income countries € 950,-, Trial members € 350,-)

19 voted for with two objections and one abstention

It was proposed to raise amounts allocated for Academy and alliances.

12. Elections

Aija Ahokas, chair of the Nominations Committee introduced the vacancies (one for president, two for council members).

One nomination has been received for the vacancy of president:
Cor Segeren, Hogeschool van Arnhem en Nijmegen, The Netherlands
22 votes with 1 abstention

For the council vacancy five people were nominated and voting took place.

Istvan Barcs, Semmelweis University, Hungary: 1 vote
Madalena Gomes da Silva, Instituto Politecnico de Setubal, Portugal: 18 votes
Toini Harra, Helsinki Metropolia University of Applied Sciences, Finland: 8 votes
Liisa Koskinen, Savonia University of Applied Sciences, Finland: 11 votes
David Taylor, University of Brighton, U.K.: 8 votes

Madalena and Liisa were duly elected as council members.

13. Any other business

Andy Pulman is proposed by the COEHRE council as Honorary member.