



MINUTES COHEHRE COUNCIL MEETING

**Kuopio, Finland
16th of April 2013**

1. APOLOGIES

2. RECAP OF EVENTS SINCE LAST MEETING – FUTURE CONFERENCES

114 staff
14 deans
47 students

3. UPDATE ON MEMBERSHIP FEE PAYMENT:

4. NOMINATIONS FOR ELECTIONS

Council member vacancy: Ulla-Maija Seppänen
Auditor vacancy: Jean Bauwens

5. COUNCIL MEMBERS' RESPONSIBILITIES DURING THE CONFERENCE

Wed	10.00-12.00	International Coordinators Meeting	Cor
	13.00-15.00	Academy	Madalena&Filip
	15.30-16.00	Opening ceremony	
	16.00-16.40	Keynote: Mary Welford Safety and compassion in health and social care practice	Salla
	16.40-17.20	Keynote: Petri Karokoski Patient/client inclusion as experts by experience	Salla
Thu	09.00-09.45	Keynote: Frederik De Decker Benchmarking	
	09.00-15.15	Deans meeting	Jen
	10.15-12.15	Parallel workshops 1 Madalena 2 Liisa 3 Charlotte 4 Filip	
	13.15-15.15	Parallel workshops 1 Filip 2 Liisa	

		3 Madalena 4 Charlotte	
	16.00-17.30	General Assembly	
		Deans meeting	
Fri	09.00-09.45	Keynote: Arto Helovuo Simulation Pedagogy	
	10.00-11.20	Chairs for 3 parallel sessions	
	11.45-13.05	Chairs for 3 parallel sessions	
	15.00-15.45	Keynote: Pirkko Kouri Technology to support human well-being	
	15.45-16.15	Closing ceremony	

Other duties to be covered:

- Thursday: 09.00-15.15 – Chair / Support Deans meeting
- Friday : Overall responsibility for coordinating judging of posters plus
Chair final judging of posters / agree and note names of prize winners
Winners will be announced at closing ceremony?

6. DISCUSSION WITH THE CONFERENCE ORGANISING TEAM

6.1. Wednesday

OPENING CEREMONY

15u30 Run shortened version Facts&Figures when people come in, 10 minutes before Salla starts.

INTERNATIONAL COORDINATORS MEETING

Start with the Facts&Figures extended version

DEANS MEETING

Start with the Facts&Figures

CLOSING CEREMONY

Before announcing Next conference, the 5 Capacity Building Seminars of the Facts&Figures can be shown.

6.2. Thursday

At 8.30 chairs for parallel sessions get presents for the presenters. Given out in the morning.

Poster viewing: poster will be reviewed by the students and results will be given to Cor. Use staff and student winner to announce in GA.

GENERAL ASSEMBLY

1. *Approval annual report*

It's been circulated beforehand. Cor will say that we are now financially stable. He will not go through the whole report but will ask if there are questions.

Next year unpaid members will not be able to vote anymore. A final reminder will be sent out in December in order to get all the fees in before the start of the conference, emphasizing the fact that they won't be able to vote if no payment has been received. This also implicates that they will have to pay a non-member fee for their participation in the conference.

2. *Approval of the budget*
VOTE
3. *Feedback from survey*
Madalena will prepare a powerpoint presentation
4. *Elections*
On June agenda, adapting Bylaws: If auditor is not Belgian. Audit itself can cost a maximum amount of travel and expenses.
5. *Conference dates*
Hanze 9-11 April 2014
Sammelweis 22-24 April 2015
Sammelweis will need to be connected to ask whether it would be possible for them to organise the next conference.
6. *Discussion on policy making Eastern and Southern countries*
Proposal action plan and PP presentation Filip
Cor will explain the study tour to the public and ask what would be the most effective: a study tour or grants to support participation? A discussion can then follow and suggestions could be brought up.

7. ANY OTHER BUSINESS