



MINUTES COHEHRE COUNCIL MEETING

Ghent, Belgium

16th-18th of January 2013

1. APOLOGIES

2. MINUTES COUNCIL MEETING: PHONE CONFERENCE OCTOBER 2012

3. CONFERENCE 2013 – KUOPIO, FINLAND

3.1. Keynote Speakers

Dr. Mary Welford, doctor in Psychology and chair of the Compassionate Mind Foundation is interested in doing the keynote on Safety and Compassion in Health and Social care practice. She was also asked to lead 2 workshops. She is based in Cornwall.

The other selected workshop and keynote leaders were presented and approved of.

3.2. Abstracts

30 abstracts were received of which only 8 were research abstracts. Some will be transferred to staff posters. It was suggested to share projects as this would attract more members.

As only one student poster was received, it was proposed to let it join the staff posters.

It was decided to make a poster or a .ppt presentation with slides about the Coehre evolution. This will raise awareness and illustrate its growth. The presentation will be shown as a summary in the opening ceremony, the full version will be shown at the GA and will also be running throughout the breaks at the conference. It will be put on the website and adapted yearly, containing numbers of the following subjects:

- outcomes conferences
- abstract evolution: abstract numbers and types + mentioning that introducing guidelines and a reviewing committee has contributed to the quality of feedback
- number of participants staff/students
- workshops
- students
- etc.

3.3. Budget

The budget is in line with what has been approved. The City tour is arranged by students. KN and WS speakers are aware that costs over € 1.000 won't be reimbursed. It has been made clear that they don't get paid for their presentation. 10 Savonia staff will participate free. 1 student per institution is

free. 8 students have been preparing the student program but are not participating in the conference, therefore they are assisting students. 13 business students are responsible of the organizational issues of the conference but are equally not participating. To thank them for their efforts, they have been invited to the City Reception.

3.4. Student programme

The interdisciplinary student group has made a program which is already available on the website. There is a very good connection with Aalborg. The group will probably work out an Evaluation for the Student conference. It would be a good idea to stimulate partners to send students to the conference. There will be some presentations (role-play, critical movie, etc.) by the students on Friday.

3.5. Dean's meeting

Frederik and Cor will further discuss the content of his contribution on Friday (18.01). Not only the keynote but workshop for deans will be discussed. Benchmarking is an issue and therefore a follow-up will be foreseen to ensure continuity from dean's meeting to dean's meeting. The dean's meeting is important for the future of Coehre as it should be a vehicle to maintain the connection with Coehre. In some institutions there is a larger distance between dean/managers and staff. The most actively participating institutions are those where the manager participates in Coehre programs.

3.6. International Coordinator's Meeting

3.6.1. Erasmus for All

Bologna experts from Finland were approached by Cor. One of them lives in Kuopio and is willing to participate but his expertise lies mainly in lifelong Learning (how to organize continuous learning after your studies, etc.) not in the new lifelong program. Cor is working on this, so that an update on Erasmus For All can be given.

It is decided that one of the topics should be 'Expert on Erasmus for All'. If there is no second subject, then the second part could be addressed as a discussion and how the International Coordinators see their participation in those new actions... The deans could be involved as well. Plan B could be involving Frederik de Decker since he will be there already.

The update on Erasmus for All will take 45 min + questions = 1h

3.6.2. Institutional organization/working/approach in poor-resourced countries

The role of an International Coordinator was discussed and seemed to be quite diverse. The main task for some is organizing student mobility (discuss new partnerships, bilateral agreements, etc.) but others are more involved in the education itself. It would be interesting to know what their job entails so that a program fit to their job can be drafted.

In this second hour issues could be compared, International Coordinators could get inspired. It was proposed to have 2 cases. Case 1: working in poor-resourced countries. Case 2: African case in Mozambique from Savonia. (Nijmegen and Savonia have a particular way of working).

In both of those case 5 topics should be discussed:

- Sustainability
- Establishment of the network
- Structural organization
- Local involvement
- Bi-lateral part: Holland-Africa, Africa-Holland
- Benefit students and professional education

At the end they will get 20 minutes to present a Pecha Kucha or 5 slides within that timeframe.

3.7. Welcome activity for new members

No activity will be planned but a different colour badge will be given to the trial members and trial-to-full members, so that they can be recognized and be given some special attention to introduce them to Coehre. Cor will mention this in the opening ceremony.

3.8. Elections

3.9. Review committee/abstracts

Liisa improved the information for the abstract submitters. It was suggested to ask the submitters if they would need new technology for their presentations f.ex for a video clip.

3.10. Honorary members

Not this year.

4. CONFERENCE 2014 AND 2015

4.1. Conference 2014

Hanze University, Groningen, The Netherlands

Pre-conference day: 8.4.14.

Conference: 9-11 April 2014

Themes are difficult to predict at this time due to no themes having been published by the EU.

4.2. Conference 2015

In 2015 the conference was planned to be held in Banja Luka. Due to difficulty in reaching Banja Luka and non-engagement by the University there, it is proposed to find another venue. A strong will was expressed to engage new universities in the South and East of Europe. The need for this and delivery of a conference were decided to be two separate issues. In order to maintain the mode of delivery and quality of the conference it was decided to seek another venue for the 2015 conference.

Potential locations were discussed for

- 2015 College of Nursing, Celje, Slovenia
was agreed as a good potential location with good transport links.
Pre- conference: 21.4.2015
Conference : Wednesday 22.4.2015 – Friday 24.4.2015
- 2016 Semmelweis University, Budapest, Hungary
- 2017 Artevelde Hogeschool, Ghent, Belgium

Discussion also took place regarding the potential to plan the conference locations much further in advance in order to be able to link in the running of an intensive programme to coincide with the conference. This would be an event where the timing would coincide but be organized separately by a separate team from that organizing the COEHRE Conference and Student Conference.

5. COEHRE ACADEMY

As the Academy would like to expand to research, it would be interesting to introduce half a day in the conference in Groningen to 'speed update' about research. It will be asked if someone would have an idea for research or is looking for partners to come to the 'speed update' or 'speakers corner'. It doesn't necessarily need to be about research but also about staying connected. Coehre will function as a connecting factor.

5.1. ICHCI Project Meeting, Oliveira, Portugal, October 2012

This is the fourth event of its type and this time 60 people attended. The event evaluated well. Creative use is being made of the IP funding to enable staff to attend the meeting. There are now five programmes and a sixth being developed.

The next Project Meeting will take place in 2013 in Budapest

5.2. Capacity Building Seminar, Nijmegen, November 2012

The seminar focused on 'Experiencing Health Care in a resource poor country-preparing, coaching and supervising students'. As 25 people attended this seminar, it shows that there is a need to develop competences for this subject. The participants suggested to meet again in the future to keep sharing experiences and expertise related to the exchange activities in poor resourced countries.

5.3. DATIC, Istanbul, October 2014

This seminar will be focusing on working with intercultural competences and aims for 15 participants. A stay of 3 days, 2 nights will be offered. Ten Turkish people will be able to participate on top of the 15 others but no stay will be offered.

6. MEMBERSHIP

This currently stands at 37 member organizations and 1 trial. A range of options were discussed to increase membership of more higher education institutions. The emphasis is to remain on institutional rather than individual membership.

- Merging with other organizations e.g. EIPEN
- Increasing the involvement for the social work profession e.g. in the work of the Academy and projects and in making the involvement of social care in the work of COHEHRE much more transparent i.e. health, social care and rehabilitation.
- Add a session or discussion group to the conference programme in Groningen about the involvement of social work in the organization.
- Study tour to e.g. five potential member organizations particularly in the south and east of Europe
- Seeking marketing and communication expertise when recruiting the next council member.
- Presentation of what has changed over last five years at the General Assembly.
- Membership survey evaluating impressions of the current performance and requirements of the organization in the future to be discussed at the General Assembly. This will require a survey and a document to be prepared in advance. Open the survey in the last week in March with two weeks to prepare the survey. This should focus on satisfaction of COHEHRE as a consortium. Budget, quality of conference, work of the Academy.
- Setting a sum in the budget in future years for a marketing consultancy or involvement of students in a project linked to a named Council member to develop a marketing plan. This will need a clear brief to be developed.

7. BUDGET

The budget for 2013 was discussed and the €3.000 of unused LIC fund from 2012 was rolled forward into this year. This will also be built into the budget for 2014. It was agreed that Isabelle should use the COHEHRE credit card to purchase a lightweight computer and a "pay as you go" mobile phone with European roaming. As for the 2014 budget, Cor will formulate this and will also take into account the possibility of e.g. €3.000 study tour / engaging new partners, and potential invitation of guests to the conference.

Financial support for previous low income countries was discussed (as agreed at the Council Meeting in June 2012). This was built into the budget for 2012. As it was not used it was rolled forward into the 2013 budget and will also be built into the 2014 budget. The following announcement for the membership is to be sent by email immediately and also to appear in the COHEHRE newsletter.

A limited fund of €3.000 in total has been set up to offer support to member institutions in countries who were

- a. previously defined as Low Income Countries by the World Bank and also
- b. those worst affected by the financial crisis in the Euro zone.
- c. those countries who have joined the European Union in the last 10 years

These countries are

- Bosnia and Herzegovina
- Estonia
- Hungary
- Portugal
- Slovenia
- Serbia

This fund is to subsidize member organization active participation in COEHRE activities. We are currently seeking application(s) for grants towards the fees for the COEHRE conference in Savonia University, Kuopio Finland (17 – 19 April 2013). Applications from member organisations (who have fully paid their membership fee) should be sent by via the institutional COEHRE contact person to the COEHRE office by 15 February 2013. Decisions on the amount of people who will have their Conference fees paid in full will be at the discretion of the COEHRE Council. Decisions will be made and communicated by 21st February 2013.

The application should include

- Name of participant(s)
- Contact details (telephone, email and postal address)
- Name of their COEHRE link contact person (e.g. International Coordinator / Dean)
- Contact details for COEHRE link contact (telephone, email and postal address)

8. ANNUAL REPORT 2012

Sections to be distributed to Council Members submit to Isabelle by 22.2.13

9. NEWSLETTER

Newsletter – all Council members to assist Isabelle in gathering content (submit by 8th February) and Jen and Isabelle will organize this for Early February

10. ANY OTHER BUSINESS

10.1. General Assembly

General Assembly - future meetings - after establishing quoracy, time could be saved here by just voting on papers presented on the web or circulated by email in advance rather than fully discussing each item i.e. approval of annual report, approval of the forthcoming budget, elections. Pages where decisions are required can be placed on the screen at the meeting if discussion is necessary. We should also move to a timed agenda with short times allocated to approval of e.g. annual report and

budget and longer times allocated to policy making discussions e.g. feedback from survey, increase membership, increase involvement of eastern European Universities etc.

10.2. St-Petersburg

St Petersburg trip following two options train or ferry. If ten or more people participate a guided tour of St Petersburg can be arranged.

- Saturday early train to St Petersburg to arrive in the afternoon around 3pm and return next day (Sunday) or Monday at around 3.30 to Helsinki. There will be a need to arrange a visa in home country – this takes about 2 weeks.
- Ferry leaves on Sunday night and arrives Monday morning in Helsinki. No need for a visa. Full day in St Petersburg and return same night to Helsinki. No need for a visa

10.3. Survey - Action - Liisa to draft with Charlotte – comments by 1.2.13 - publish on website week of 18.2.13 with five days to respond. Results available on 25.2.13

11. DATES OF NEXT MEETINGS

- 11.1. Telephone conference: Friday 22 March
14.00 UK / 15.00 Lisbon / 16.00 Netherlands, Belgium, Denmark, Finland
- 11.2. Savonia University: Tuesday 16 April
14.00
- 11.3. Hanze University: Monday 10-Wednesday 12 June